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Tramway Rural Fire Department

Junior Firefighter Program

Purpose

The junior firefighter program is established to develop youth with fire training and service. Being a junior firefighter is a rewarding way to learn skills used in firefighting and emergency medicine. Upon learning a minimum number of skills, advanced juniors can and are expected to respond to emergency call under the supervision of senior firefighters. The jobs that junior firefighters do, free up qualified senior firefighters to perform other crucial tasks, juniors will learn on the job and with regular training, and are able to fight real fires once becoming a resident member. All training, uniforms and personal protective equipment are provided at no cost.

Being a firefighter can be a dangerous job. Strict laws exist to protect minors from the hazardous dangers. For example, junior firefighters will never enter a burning building or operate on top of a roof. The Tramway Rural Fire Department takes safety very seriously and WILL NOT tolerate horseplay during training or real emergencies. It must also be recognized that during emergency conditions, a junior might be asked to complete a task prohibited by law. In this case, the junior member must take responsibility to alert the member asking to the fact it is prohibited. You should then report the request to command at the scene. Once back at the station, you should report the incident to a junior advisor so that follow up training can be provided to the crew. **YOU SHOULD NEVER INTENTIONALLY BREAK THE LAW, EVEN IN AN EMERGENCY SITUATION.**

Introduction

The requirements to be a junior firefighter are as follows. Junior firefighters must be at least 16 years old but not older than 18 years old unless still in High School. They must be able follow directions under stressful conditions. They should be in good physical condition to perform essential fire ground tasks. Juniors should be willing and able to attend at least 50% of scheduled meetings and required training. Special training is optional but highly encouraged. Juniors must maintain a passing grade in their school work to remain active.

Junior firefighters need to be self-starters and be willing to learn. Juniors who regularly strive to learn more and be involved will be rewarded with increasing levels of responsibility and opportunities. Junior members who do not contribute to the department will be removed from active status to allow other juniors the opportunity to participate.

The Tramway Fire Department is proud of its members: junior members are expected to conduct themselves in a professional manner when representing the fire department. Talking about internal fire department activities including finances and other fire department reduces the public trust and will be dealt with appropriately.

We are happy to have you as a member of the Tramway Rural Fire department. We look forward to some great training and your assistance during actual emergencies.

Welcome

Rules and Regulations

1. The regular fire department officers will directly supervise the Junior Firefighters. A committee made up of members of the regular fire department, Assigned by the Chief, to act as the "Junior Advisors".
2. The Junior Firefighters shall abide by all federal, state and departmental rules And regulations.
3. All members of the Junior Firefighters shall meet the minimum standards and Must provide at least 2 references which will be checked prior to initial interview.
4. After the initial interview by the Fire Chief or designee, the junior applicant will be brought to a vote by the regular Board Members. If majority members at the meeting accept the applicant, then the applicant shall become an official junior member placed on probation for 3-months until they pass all requirements set forth herein.
5. Junior members do not have voting privileges within the regular fire department. They may attend meetings, but might be asked to leave the room while some issues are discussed.
6. The Tramway Rural Fire Department has established a limit of 10 junior positions, if more applications are received; candidates will be evaluated in order in which the applications were received.
7. Dependents of active fire department personnel are automatically accepted regardless of the total number of junior members currently on hand.
8. All juniors must complete the department Junior Orientation Program (JOP). This program includes departmental procedures, building policies, apparatus orientation and command structure.
9. All fire department members must recognize rules and regulations that govern minors and their safety. Junior members are not permitted to participate in activities that are prohibited. Junior members must recognize when they have been asked to perform something not appropriate and will report this to the requesting firefighter and commanding officer.
10. Junior members should not be at the station unsupervised, except during a emergency call.
12. Only officers may talk to the media. All junior members will refer all questions regarding the fire department to the most senior officer on the scene. Juniors are expected to represent the fire department in a positive manner. It is not appropriate to discuss internal matters of the fire department or talk negatively about other fire departments.
13. Junior members and their immediate family may use the station by request and Approval of a junior advisor. DO NOT bring your friends to hang around the fire station.
An occasional, small group is permitted with the approval of your junior advisor.

14. Any injuries occurring during training or a scene call are converted by Worker's Compensation Insurance. All injuries must be reported to the senior officer as soon as practical for documentation and treatment.
15. Alcohol beverages are NOT allowed on fire department property or functions at any time.
16. Do not respond to calls or come to the station if you are sick or under the influence of medication, drugs or alcohol.
17. All juniors will give respect to all Members of the department.
18. All juniors will call Officers by Rank Chief, Captain etc.
19. All cell phones will be Off or Vibrate while in Meetings/Training.
20. No Pictures will be taken of calls and posted on social media of any kind.
21. Any unprofessional messages or remarks on any social media can be subject to Punishment.
22. It is the responsibility of the JUNIOR to make sure Dual Enrollment forms are Provided to the fire department the beginning of each year. (January)

The following are guidelines to hours of scene calls. The hours specified by the work permit or parents always supersede the hours listed below. Training and hanging out at the station does not count towards these hours.

HOURS OF OPERATIONS AGES 16-17

1. No activity while school is in session. NO EXCEPTIONS!
2. May attend training and meetings 7PM but must be out of the station by 10PM.
3. During school breaks it is ok for call response to the station.
4. Maximum of 3 hours on school days (School work is Priority)
5. No scene responses between 10PM and 7AM
6. Calls answered before the deadline MAY continue to serve the call, but they may Not answer any new calls dispatched after the deadline

HOURS OF OPERATIONS – 18-YEARS OF AGE (That is still in school)

1. No activity while school is in session. NO EXCEPTIONS!
2. May attend training and meetings after 7PM but must be out of the station by 10PM.
3. No scene responses between 11PM and 7AM
4. Calls answered before the deadline MAY continue to serve the call, but they may Not answer any new calls dispatched after the deadline
5. Maximum of 3 hours on school days (school work is Priority)
6. No restrictions during school breaks.

DRIVING OF PERSONAL VEHICLES

1. Only members that are at least 16 years old and have a valid North Carolina driver's license may drive personal vehicles to the fire station.
2. All juniors must report to the station for all calls. If all apparatus have responded prior to your arrival, you must stand-by at the station until either a senior member of the Tramway Rural Fire Department arrives for another truck or wait until the department returns from the call to assist with clean-up.
3. Other than #8 below,
UNDER NO CIRCUMSTANCES ARE JUNIORS TO GO DIRECTLY TO THE SCENE!
The public might pressure you as a firefighter into entering a burning building or perform other tasks you are not authorized to undertake.
4. At no time is a junior member permitted to use colored light, hazard lights, and Honk Horn or use any other warning devices while enroute to the station.
5. All speed limits and traffic laws are to be strictly followed while responding to the station.
6. The Tramway Rural Fire Department is in no way responsible or liable for any Moving violations or accidents while enroute to or from the station for a call or training.
7. Failure to abide by these rules will result in a suspension of at least 30 days and possible expulsion from the junior program.
8. Junior members, at least 18-years of age, are allowed to respond non-emergency to the scene with their assigned personal protective equipment ONLY if an alarm has been given. All speed limits and traffic laws are to be strictly followed while responding to the scene. TRFD, its officers or its members are in no way responsible or liable for any moving violations or accidents while Enroute to or from a scene call. Upon arrival to the scene ALL junior members must check in with the Incident Commander. (IC)

RESPONDING TO CALLS ON APPARATUS

1. Junior member must be in good standing with the department. Must attend at least 50% of scheduled meetings and/or trainings. No exceptions ALLOWED.
2. Junior firefighters shall don full protective bunker gear before boarding any piece of fire apparatus that is responding to a call. Juniors shall wear full protective turnout gear (Issued) to all calls unless otherwise instructed by the senior officer.
3. Junior firefighter will obtain verbal permission from the officer or senior member in charge of an apparatus prior to boarding an apparatus. The officer or senior member must be willing and able to supervise the junior firefighter at all times.
4. Junior member must place their accountability tag on the ring of the apparatus you are boarding.
5. Junior firefighters, in reverse seniority, shall give up their seat to any senior firefighter upon request. No questions or arguing. Reclaim your accountability and GET OFF the apparatus and wait for next apparatus to respond to call.
6. When riding any piece of apparatus, junior firefighters shall position themselves in a seat with a seat belt in place and securely fastened. Under no circumstances will a junior stand up on an apparatus while the apparatus is moving.
7. Junior firefighters shall remain in the apparatus until given instructions by the officer. If no instructions are given, tell the apparatus operator you are reporting to command. Check in with the Incident Commander and wait for instructions.
8. All instructions of the officer must be followed exactly. If you are not sure what you

are doing or have been assigned something you are not permitted to do, say so right away so your task can be clarified or someone else can be giving the assignment.

9. Junior firefighters shall NOT at any time, start or attempt to start or move any fire department vehicle. No Exceptions.
10. Upon returning to the station, assists in clean up, store your gear for the next call and sign the logbook. Make sure to fill out the report.

MOTOR VEHICLE ACCIDENTS

Junior firefighters (ages 16-17) are not permitted to perform any traffic control duties.

EMERGENCY MEDICAL SERVICES

Juniors WILL NOT assist in any patient care or respond to emergency medical alarms. Juniors WILL NOT assist in any hazardous materials situations.

PROHIBITED ACTIVITIES BY LAW and/or TRFD

TRFD and/or state law specifically prohibits members under the age of 18 of an emergency service organization from participating in the following activities:

1. Operating organizational vehicles.
2. Operating various types of power driven saws and shears.
3. Using rubber electric gloves, insulated wire cutters, life nets or acetylene cutting torches.
4. Operations of pumps of any fire department apparatus at the scene.
5. Entering a burning structure.
6. Operating high-pressure hose lines (water, air or hydraulic) except during training.
7. Ascending ladders, except during training.
8. Operate any aerial device (cranes or hoists), non-automatic elevators, air bags for lifting or winches.
9. Perform operations in tunnels, shafts or trenches.
10. Participate in emergencies at explosives or fireworks plants, retailers or in support of public safety for a public display.
11. An emergency operation in or around mines, strip-mines or quarries.
12. Participate in operations with incidents involving paint, acid or poisons (any HAZMAT).
13. Participate in operations involving radioactive substances.
14. Roof top ventilation or any work on top of a roof.
15. Wrecking or demolition including use of acetylene torches, cutting or crushing equipment or respond to structural collapse incidents.
16. Entry into a hazardous atmosphere (including training).

PERMITTED ACTIVITIES

Minors 16-17 years Old

1. Participate in organized training activities in which an Advisor or Officer of the organization is present and supervising the junior member.
2. All aspects of fire suppression training except interior live fire extinguishment.
3. Rescue training.

4. Hazardous material training except entry using Level A and B personal protection equipment.
5. Safety training.
6. Wild land firefighting and Wilderness Search and Rescue training.
7. Provide canteen services.
8. Participate in support capacity for searches, rescues, wild fires, Hazmat incidents and water supply operations while under direct supervision of a senior member. (cold zone operations)

Minors 18 years Old Still in School

Minors 18 years of age may participate in actual fire suppression activities under the following conditions:

1. Must have completed all NFPA 1403 courses. And approved by the Fire Chief.
2. Must be under the direct supervision and control of the fire chief or a trained experienced officer over 21 years of age. Direct supervision means that the officer must be within speaking and touching distance of the junior member.
3. Attacking the fire with hose lines as part of EXTERIOR operations.
4. Setting up ladders.
5. Setting up Positive Pressure Ventilation as part of EXTERIOR operations.
6. Clean up with the following conditions:
 - a. Must be outside the fire building collapse zone.
 - b. Only after the incident is declared under control by Command.
 - c. Must be "on air" if working in a fire area and trained on SCBA's.
7. Salvage operations while "on air".
8. Establishing water supply.

Probation

During the probation period, the new member will attend meetings and training, respond to calls except during times stated above. Must report to station unless riding with advisor or officer. Probationary members may attend special events that are approved of by advisor or officer. Probationary members may come to station as advised above.

Training Requirements:

Training is a very important part of being a firefighter. All Fire and EMS related training is provided by the Tramway Rural Fire Department. Filling out a training request form requires prior approval and having it approved by the proper Junior Advisor. You are encouraged to take as much training as possible. Training rosters should be filled out for every training class.

Certification of any class will not be issued until the age of 18 and that it is still to the year of the standard. Some classes will be training only and NOT for certification. A TRFD Officer or Advisor will set up training topics and junior meetings.

TRFD Classes

1. Fire department Orientation, Rules & Regulations
2. Equipment Overview
3. Equipment locations
4. PPE

NFPA 1403 Classes

1. Orientation & Safety
2. Fire Behavior
3. Portable Extinguishers
4. Personal Protective Equipment
5. Forcible Entry
6. Ventilation
7. Ladders
8. Fire Hose, Streams, and Appliances
9. Loss Control
10. Water Supply
11. Building Construction

Contact Numbers:

Chief Scott Holt 919-770-1632

Chad Deal 919-353-0981

Applicant and Parent or Legal Guardian must sign this document understanding and acknowledgement of this document.

Applicant _____

Parent / Legal Guardian _____